

Commissioners of St. Mary's County Minutes (Tuesday, June 18, 2019)
Generated by Julie Burch on Tuesday, June 18, 2019

**1. JOINT MEETING OF THE COMMISSIONERS OF ST. MARY'S COUNTY AND
THE ST. MARY'S COUNTY BOARD OF EDUCATION, 21360 MOAKLEY ST.,
LEONARDTOWN**

Members present

Commissioner President James R. Guy
Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator

Absent: Commissioner John E. O'Connor

Board of Education

Mrs. Karin Bailey, Chairwoman
Mrs. Rita Weaver
Mrs. Mary Washington
Mr. James Davis
Dr. J. Scott Smith, Superintendent

Presenters

Tammy McCourt, Assistant Superintendent of Fiscal Services and Human Recourses, St. Mary's County Public Schools
Jennett Cudmore CFO, St. Mary's County Government
Kim Howe, CIP Manager, St. Mary's County Public Schools
Brandy McKelvey, Paralegal, St. Mary's County Government
Dr. J. Scott Smith, Superintendent, St. Mary's County Public Schools

Commissioner President Guy opened the joint meeting of the St. Mary's County Commissioners and the St. Mary's County Board of Education at 9:00 a.m.

Following opening remarks and introductions, the following presentations were provided: OPEB Funding (Tammy McCourt and Jeannett Cudmore); CIP Project (Kim Howe); Bethune Acceptance/Disposal (Kim Howe and Brandy McKelvey) and Negotiation Agreements (Dr. Scott Smith).

B. COUNTY ATTORNEY'S OFFICE - REQUEST FOR PUBLIC HEARING - Bethune Educational Center - Acceptance and Disposal

I move to accept the Bethune property July 9, 2019 into the County property inventory and direct staff to schedule a public hearing for its disposal.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

C. ST. MARY'S COUNTY PUBLIC SCHOOLS - Request for approval of the FY2020 Operating and Capital budgets and MSDE certifications.

MOTION #1: I move to approve the Board of Education's operating, revolving, restricted, and capital budgets for FY2020 at the category and fund level, including FTE positions; and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

MOTION #2: I move to approve and authorize the Commissioner President to execute the Annual Budget Certification Statement, pages B4-B10, to be submitted to the Maryland State Department of Education.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

MOTION #3: I move that the appropriation of \$106,242,921 will be distributed to the SMC Board of Education in four equal installments over the fiscal year.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

2. ADJOURN

The meeting adjourned at 10:12 a.m.

3. WELCOME

Members present

Commissioner President James R. Guy

Commissioner Eric Colvin
Commissioner Michael L. Hewitt
Commissioner Todd B. Morgan
Dr. Rebecca Bridgett, County Administrator
Julie Burch, Recorder

Absent: Commissioner John E. O'Connor

Commissioner President Guy called the business meeting of the Commissioners of St. Mary's County to order at 11:01 a.m. in the Chesapeake Building Meeting Room, Governmental Center.

Approval of Consent Agenda

I move to approve the Consent Agenda, which includes the Minutes of June 11, 2019, as presented.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

4. PROCLAMATION

A proclamation was presented to Joyce L. Raum for her retirement.

5. PRESENTATION

A. DEPARTMENT OF HUMAN RESOURCES - Employee 2019 Safety Matters Award

Present: Michael Blackwell, Director St. Mary's County Library, Safety Committee Chair
Nick Isom, Wicomico Golf Course Manager, Safety Committee Co-chair

The Commissioners presented Safety Awards to the following individuals for consistently demonstrating involvement and leadership in creating and maintaining safety at work:

Glenn Hall, Department of Recreation & Park
Todd Rice, Department of Information Technology.

Also, receiving Safety Awards but unable to attend were:

Kelly Bell, Fire and Emergency Services
Jeff Wood, Department of Public Works and Transportation.

6. MAIN AGENDA ITEM

A. OFFICE OF THE COUNTY ATTORNEY - Request for Public Hearing - Proposed acquisition/disposition of land in Coltons Point, MD

I move to approve a public hearing for the purpose of receiving public comment on the acquisition and disposition of real property, located in Coltons Point, with R M Hutson Property Development, LLC.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

7. COUNTY ADMINISTRATOR

A. DRAFT AGENDAS FOR JULY 9 AND 16. There will be no meetings of the Commissioners of St. Mary's County on June 25 or July 2, 2019.

B. SHERIFF'S OFFICE - Local Jail Capital Improvement Request - St. Mary's County Adult Detention and Rehabilitation

I move to approve the Office of the Sheriff's request for submittal to the State of Maryland for Local Jail Improvement Requests pursuant to the approved Fiscal Year 2020 Budget

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan

C. DEPARTMENT OF ECONOMIC DEVELOPMENT - Memorandum of Agreement with the College of Southern Maryland for Small Business Development Center Services

I move to approve the Memorandum of Agreement between the Commissioners of St. Mary's County and the College of Southern Maryland for Small Business Development Center services for FY20 and have the Commissioner President sign all related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

D. DEPARTMENT OF INFORMATION TECHNOLOGY - Atlantic Broadband State of Operations BRIEF

Present: Bob Kelly, Chief Information Officer
Scott Randall, Vice President and General Manager of Atlantic Broadband

The state of operations for Atlantic Broadband, which included highlights of enhancements made to the system since Atlantic Broadband acquired Metrocast in January 2018, was presented.

E. DEPARTMENT OF INFORMATION TECHNOLOGY - Comcast Franchise Audit Closeout

I move to approve the Settlement Agreement between Comcast of Maryland, LLC and St. Mary's County Government and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Eric Colvin.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

F. DEPARTMENT OF INFORMATION TECHNOLOGY - Update of the Road Naming and Addressing Manual Plan of Action

I move to approve the Road Naming and Addressing Manual Plan of Action and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

G. DEPARTMENT OF ECONOMIC DEVELOPMENT - Maryland Agriculture Land Preservation Foundation

I move to approve the St. Mary's Agriculture Land Preservation Board's priority ranking of the twelve (12) highest ranked FY2019 potential easement properties which were ranked by using the Land Evaluation and Site Assessment System, and to approve the letter to the Maryland Agriculture Land Preservation Foundation communicating the Commissioners' support, and have the Commissioner President sign any related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Eric Colvin.

Yea: Commissioners Guy, Colvin, Morgan

Not Present at Vote: Commissioner Michael L. Hewitt

H. DEPARTMENT OF RECREATION AND PARKS - Camp Inspire Memorandum of Agreement

I move to approve the Memorandum of Agreement between the Board of Education of St. Mary's County and the Commissioners of St. Mary's County for the purpose of partnering in the operations of Camp Inspire 2019 and for the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

I. OFFICE OF THE COUNTY ATTORNEY - Addendum to Tri-County Animal Shelter Agreement

I move to approve the Addendum to the Tri-County Animal Shelter Agreement and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

J. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Operating Agreement Between Commissioners of St. Mary's County and Airtec, Inc.

I move to approve the Operating Agreement between the Commissioners of St. Mary's County and Airtec, Inc. and authorize the Commissioner President to sign the related documents.

Motion by Commissioner Michael L. Hewitt, second by Commissioner Todd B. Morgan.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

K. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Airtec Terminal Lease Agreement

I move to approve the lease agreement with Airtec for rented space in the Airport Terminal for nine months with three additional one month options and authorize the commissioner president to execute the related documents.

Motion by Commissioner Todd B. Morgan, second by Commissioner Michael L. Hewitt.
Final Resolution: Motion Carries
Yea: Commissioners Guy, Colvin, Hewitt, Morgan

L. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - Vehicle Maintenance Facility Expansion

I move to authorize the Department of Public Works & Transportation staff to submit the Bus Facility grant application to the Maryland Transit Administration electronically to the Federal Transit Administration in the amount of \$8,500 for the County portion and \$76,500 for the Federal portion consistent with the hard copy reviewed by the CSMC.

Motion by Commissioner Eric Colvin, second by Commissioner Michael L. Hewitt.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

M. DEPARTMENT OF PUBLIC WORKS AND TRANSPORTATION - FDR Boulevard Phase 3 MDOT/SHA Cost Agreement for Traffic Signals

I move to approve the State Highway Administration Cost Sharing Agreement for the FDR Boulevard Phase 3 project for the amount of \$8,800, and authorize the Commissioner President to execute the related documents.

Motion by Commissioner Eric Colvin, second by Commissioner Todd B. Morgan.

Final Resolution: Motion Carries

Yea: Commissioners Guy, Colvin, Hewitt, Morgan

N. DEPARTMENT OF HUMAN RESOURCES - 457(b) Deferred Compensation Plan BRIEF

Present: Catherine Pratson, Director

A summary of the goals for transitioning to a single 457(b) Plan (Voya), and the proposed creation of a Governance Committee and their proposed bylaws was presented.

8. COMMISSIONERS' TIME

The Commissioners highlighted events over the past week and provided general comments.

9. ADJOURN

The meeting adjourned at 12:53 p.m.

Minutes approved by the Commissioners of St. Mary's County on _____ July 9, 2019 _____

_____ JB _____

Julie Burch, Senior Admin. Coordinator